

Office Memoranda CONFIDENTIAL UNITED STATES GOVERNMENT

TO : Deputy Director of Training (General)

DATE: 16 Apr 53

FROM : Chief, Plans and Policy Staff

25 YEAR RE-REVIEW

SUBJECT: Weekly Activities Report -- Period - 10-16 April 1953

1. Project 52-1, CIA Regulation on Briefing of Service Attaches. CIA Regulation [redacted] and covering memo from D/TR approved and transmitted to [redacted] for promulgation. Regulation without substantive change, but revised in accordance with new numbering system and format.
2. Project 52-19, Revision of CIA Regulation [redacted]. Form to accompany CIA Regulation [redacted] on Training at Non-CIA Facilities in process of publication. A copy of form will be transmitted to S/PP for review before the final printing proceeds. It is expected that the form will hit S/PP some time this week. Final printing is estimated to require approximately four weeks.
3. Project 52-36, Language Reference Materials. Memorandum from D/NSA to D/CI on Language Training Problems referred to S/PP. S/PP prepared draft memo in reply for signature of [redacted] inviting participation of NSA in the IAC Committee on Foreign Language Publications. This date, [redacted] dictated another letter incorporating this invitation. Prior to transmittal, he will coordinate with S/PP. [redacted] wants the letter signed by Dulles.
4. Project 52-37, Collection Manual. Upon invitation, Chief and one member of S/PP inspected a display of intelligence materials and products developed under the management of [redacted] for instructional use in the BIC of TR(S), in which he is an instructor. This invitation was a follow-up to a visit by [redacted] about three weeks ago, in which S/PP gladly provided all information and material it had that would be pertinent. Upon seeing the display, Chief, S/PP, arranged for representatives of the BIC of TR(G) to inspect it with a view to possible use in their course. Writing on the manual continues.
5. Project 52-68, Active Duty Mobilization Training of G-2 Designees With CIA. Memos to the AD's of OO, ORR, ONE, confirming the informal agreements for desk assignments for the G-2 reserve officers have been prepared and forwarded.
6. Project 53-13, Glossary of Intelligence Terminology. [redacted] reports that DD/TR(G) has completed his review and that [redacted] is now arranging for coordination of the S/PP draft with that of ITD.
7. Project 53-22, Training for Employees of IAC Agencies. No further action on project, pending replies from IAC addressees (Army, Navy, Air Force, State) on possible participation in the BIC.

JOB NO. [redacted] FID NO. [redacted] DOC NO. 85 NO CHANGE
 IN CLASS/ [redacted] CHANGED TO [redacted] REF. JUST. 22
 NEXT REVIEW [redacted] 89 [redacted] TYPE DOC. 02
 NO. PCS 3 [redacted] DATE [redacted] C&G COMP // OPI // ORG CLASS S
 REV CLASS C [redacted] COORD [redacted]

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8. Project 53-23, Development of New Language and Area Programs. On 15 April a meeting was held with Mr. Howard Sollenberger and Mr. Leonard Cowles of FSI and Messrs. [redacted] of OTR. An estimate of the cost for participation in the Japanese program was submitted by Mr. Sollenberger and the details of CIA participation in the program were discussed. Three persons have submitted requests for this program and their applications are being processed.

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9. Project 53-25, 1954 Budget. S/PP, in collaboration with appropriate OTR officers, is preparing the terms of reference for determining the training requirements of the various Offices for the next two fiscal years. The completed form, upon approval of D/TR and DD/TR(G), will be transmitted to the TLO's for completion and return, in order that OTR may prepare its budget estimate.

10. The following projects are in process:

Project 52-8, National Security Presentations.

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Project 52-71, Revisions of CIA Regulations [redacted]

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Project 53-1, CIA Regulation on Language Training.

Project 53-5, CIA Regulation on Clerical Training.

Project 53-6, CIA Regulation on Management Training.

Project 53-7, CIA Regulation on Junior Officer Program.

Project 53-11, CIA Regulation on Processing of Personnel into the Armed Forces.

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